

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL LIBRARY MEDIA CENTER

WEDNESDAY, OCTOBER 18, 2023

6:30 P.M.

MINUTES

- I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this meeting, scheduled at 6:30 P.M. in the Audubon Junior-Senior High School Library Media Center to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2021-2023

 X Joseph Miller

 X Alison Lipsky

 X Mark Gatti

SY 2022-2024

 X James Blumenstein

 X Allison Cox

 X Andrea Robinson

SY 2023-2025

 X Ammie Davis

 X Stephen Wilson

 X Tara Sullivan-Butrica

SY 2023 Mt. Ephraim Representative

 AB Nancy Schiavo

Absent

Student Representative to the Board

 X Monica Coller

Motion by Mrs. Cox seconded by Ms. Lipsky to approve the resolution for board to enter into closed Authorizing Executive session at 6:35pm for the following purposes. Motion approved by unanimous roll call (9-0), Member Schiavo was absent.

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mrs. Cox seconded by Mrs. Butrica to adjourn closed Authorizing Executive session at 7:00pm. Motion approved by unanimous roll call (9-0), Member Schiavo was absent.

IV. Call Meeting to Order

V. Flag Salute

VI. Student Representatives to the Board Report: Monica Collier, 12th Grade

VII. Spotlight Program:

THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR SEPTEMBER 2023:

Pre-Kindergarten

Morgan Atwell

Kindergarten

Reese Preston

Grade One

Jocelyn Inkster

Grade Two

Jonathan Cusato-Rosa

Grade Three

Cameron Wilson

Grade Four

Vivienne Cannon

Grade Five

Adrienne Adamczyk-DeLarge

Grade Six

Jaidon Rowe

Grade Seven

Daamin Hasting

Grade Eight

Liv Juliano

Freshman Class

Oliver McClay

Sophomore Class

Jonah Jordan

Junior Class

Cassidy Bozarth

Senior Class

Gabriella Reeve

VIII. Presentation(s)

1. Strategic Plan Interviews
 - a. Terri Lewis, NJSBA representative
 - b. Public Comment to the BOE
2. Superintendent Search Presentation – Terri Lewis, NJSBA
3. District New Jersey Student Learning Standard Assessment Results for the 2022-2023 School Year, Mr. Shamus Burke

Board took a brief break at 9:35pm

IX. District Reports: Jeff Lebb – Equity in Action report

X. Superintendent’s Report: - Dr. Davis reported on the Trees for Schools Grant

XI. Approval of Board Minutes:

- 1. Motion by Ms. Lipsky and seconded by Mrs.Cox to approve the following minutes:
 - September 6, 2023 Public Session
 - September 6, 2023 Executive Session
 - September 20, 2023 Public Session
 - September 20, 2023 Executive Session

Motion to Approve: A. Lipsky Second: A. Cox

Roll Call

- | | | | |
|----------------------------|-------------------------|--------------------------|-----------------------------------|
| <u>X</u> Ammie Davis | <u>X</u> Stephen Wilson | <u>X</u> Tara Butrica | <u>AB</u> Nancy Schiavo
Absent |
| <u>X</u> Joseph Miller | <u>X</u> Alison Lipsky | <u>X</u> Mark Gatti | |
| <u>X</u> James Blumenstein | <u>X</u> Allison Cox | <u>X</u> Andrea Robinson | |

VOTE FOR ITEM 1

Motion approved by unanimous roll call (9-0) Member Schiavo was absent

XII. Participation: (Agenda Items Only):

Sara Kuhlen Resident, commented that she agrees with NJSBA representative to hold off on the Strategic Plan. She also commented that mental health needs to be considered when analyzing the NJSLA scores.

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it

is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

All motions are voted on by all members unless otherwise marked with a +.

XIII. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Ms. Lipsky, Mr. Gatti, Mr. Wilson and Alternate: Ms. Robinson

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-2

Motion by Mr. Wilson and seconded by Mrs. Lipsky

1. Motion to approve the second reading and adoption of the following policies and regulations as recommended by the full Governance Committee of the Board.

Policy	Title	New/Revised
P0143.2	High School Representative to the Board of Education	Revised
P110	Organization Chart	New
P3217	Use of Corporal Punishment	Revised
P4217	Use of Corporal Punishment	New
Regulation	Title	New/Revised
R5600	Student Discipline/Code of Conduct <ul style="list-style-type: none"> • APS/HAS Matrix • MAS Matrix • AHS Matrix 	Revised

2. Motion to approve the Junior-Senior High School Handbook for the 2023-2024 school year at the recommendation of the Superintendent of Schools.

AHS Handbook

Motion to Approve Item(s) 1 through 2: S. Wilson Second: A. Lipsky

Roll Call

X Ammie Davis X Stephen Wilson X Tara Butrica AB Nancy Schiavo
Absent
X Joseph Miller X Alison Lipsky X Mark Gatti
X James Blumenstein X Allison Cox X Andrea Robinson

VOTE FOR ITEMS 1-2

Motion approved by unanimous roll call (9-0) Member Schiavo was absent

XIV. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Ms. Davis, Ms. Butrica, Mr. Miller and Alternate: Mr. Gatti

Board of Education Goals

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MOTION TO APPROVE ITEMS 1-15

Motion by Mr. Miller and seconded by Mr. Wilson

1. Revised Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2023. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

[June Board Secretary’s Report](#)

2. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2023. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

[July Board Secretary’s Report](#)

3. Revised Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2023. The Cash Reconciliation Report and Secretary’s reports are in agreement for the month of June 2023.

[June Cash Reconciliation Report](#)

4. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2023. The Cash Reconciliation Report and Secretary’s reports are in agreement for the month of July 2023.

[July Cash Reconciliation Report](#)

5. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

6. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

7. Motion to approve line item transfers for the month of June 2023.

[June Transfers](#)

8. Motion to approve line item transfers for the month of July 2023.

[June Transfers](#)

9. Motion to acknowledge Safety Drills conducted in the District Schools:

Audubon Park Preschool

September 8, 2023 Lockdown Drill

September 15, 2023 Fire Drill

Haviland Avenue School

September 12, 2023 Fire Drill

September 26, 2023 Lockdown Drill

Mansion Avenue School

September 12, 2023 Fire Drill

September 21, 2023 Lockdown Drill

Audubon Jr./Sr. High School

September 13, 2023 Fire Drill

September 22, 2023 Hold Drill

10. Motion to approve the bills payable list for September 2023 in the amount of \$3,658,522.73 when certified.

[September Bill List](#)

11. Motion to approve the bills payable list for October 2023 in the amount of \$946,290.52 when certified.

[October Bill List](#)

12. Motion to approve the Audubon Trees for Schools Proposal for Engineering and Management Grant.

[Grant Agreement](#)

13. Motion to approve the agreement for Patient First to perform screenings as required by Board Policy and Regulations.

[Patient First Agreement](#)

- 14. Motion to accept the anonymous donation to Mansion avenue School's PBIS (Positive Behavioral Interventions and Supports) program in the amount of \$500.00.
- 15. Motion to approve the renewal of dental insurance coverage with Delta Flagship for a two-year period effective November 1, 2023 to October 31, 2025 with an increase of 2.71% in premium cost from the prior calendar year.

Motion to Approve Item(s) 1 through 15: J. Miller Second: S. Wilson

Roll Call

X Ammie Davis X Stephen Wilson X Tara Butrica AB Nancy Schiavo
 Absent
X Joseph Miller X Alison Lipsky X Mark Gatti
X James Blumenstein X Allison Cox X Andrea Robinson

VOTE FOR ITEMS 1-15

Motion approved by unanimous roll call (9-0) Member Schiavo was absent

- XV. EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Robinson, Ms. Lipsky and Alternate: Mr. Miller**

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
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MOTION TO APPROVE ITEMS 1-8

Motion by Mrs. Cox and seconded by Mr. Wilson

- 1. Motion to approve the issuance of written decisions affirming the Superintendent's determination in regard to incident(s) reported at the September 20, 2023 meeting of the Board of Education.

Item	School	Incident Report Number	Board Determination
N/A			
N/A			
N/A			
N/A			

- 2. + Student Statistics October 2, 2023

Date	Audubon Preschool	Haviland Avenue	Mansion Avenue	Audubon Jr./Sr. HS	Out of District	Total
10/2/23	56	239	323	789	16	1,423

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION October 18, 2023

9/5/23	48	236	324	783	17	1,408
10/3/22	54	236	356	780	26	1,452

3. + Motion to approve the following field trip requests for the 2023-2024 school year:

School	Destination of Trip/ Staff in charge	Date	Time(s)	Chaperones & Students	Purpose of Trip	Bus Cost
AAPS	Johnson's Farm G. Morris	11/3/23	Start: 8:25am Return: 11:00am	67 chaperones, 67 students	Hands-on experience with learning how things grow; which correlates with our tree study	\$410.00 Paid by Preschool Expansion Grant
AHS	Audubon Acme/Echelon Fitness/Westmont Diner D. Bantle	11/21/23	Start: 9:30am Return: 1:45pm	7 chaperones, 25 students	Engage students in awareness of physical fitness, consumer comparison shopping, meal choices on a budget	\$145.00 Paid by IDEA
AHS	Madison Square Garden, NY L. Georgel	12/14/23	Start: 7:45am Return: 3:00pm	3 chaperones, 30 students	Cirque du Soleil show 11:00am	\$400.00 Paid by Students
MAS	Hot Wheelz Cherry Hill, NJ B. Rehn	5/29/24	Start: 11:45am Return: 2:45am	3 chaperones, 30 students	5th Grade Safety Patrol Trip Skating Party	\$110.00 Paid by Safety Patrol

4. Motion to approve the following out of district placements for the 2023-2024 school year at the recommendation of Special Services Department.

State ID#	Placement	Tuition \$	ESY \$	Extraordinary Services \$
3739304846	GCSSSD	41,850.00		41,580.00
7395025763	GCSSSD	64,080.00		
9311644887	GCSSSD	64,080.00		
2482339911	GCSSSD	41,850.00		
5946402778	YALE	59,877.40		
8198561193	YALE	59,877.40		
6760789040	YALE	73,966.20		

5. + Motion to approve the following use of facilities requests:

School	Location	Activity	Start/End Date(s)	Time(s)	Contact
AAPS	Parking Lot	St. Jude Trike- A-Thon	11/8/23	9:00am - 10:00am	Therese Zizak Audubon Preschool PTA
HAS	Blacktop, Apron, Cafeteria &	Blacktop Bash	5/31/24, Rain date 6/7/24	12:30pm - 9:00pm	Carrie Fegley HAS PTA

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION October 18, 2023

	Bathrooms				
HAS	Cafeteria	Haunted Haviland Cafeteria	10/20/23	3:00pm - 9:00pm	Carrie Fegley HAS PTA
HAS	Media Center	PTA Meetings	10/24/23, 11/28/23, 1/30/24 2/27/24, 3/26/24, 4/30/24, 5/28/24	6:30pm - 8:00pm	Carrie Fegley HAS PTA
HAS	Auditorium & Cafeteria	Musical Shows	4/12/23, 4/15/23, 4/16/23	2:45pm - 5:15pm	Carrie Fegley
HAS	Media Center	Book Fair	10/16/23 - 10/20/23	10/16,17,18,20 - 7:00am - 3:00pm 10/19 - 6:00pm - 8:00pm	Jamie Govito
MAS	Media Center	PTA Meetings	11/7/23, 2/6/24 & 4/2/24	6:30pm - 8:00pm	Kate Gregoire MAS PTA
AHS	Auditorium	Public screening of documentary of Service Dogs for Veterans	10/21/23	2:30pm - 5:00pm	Matt Webb American Legion Post 262/Project Memorial
MAS	Library	PTA Bookfair	10/19/23, 10/20/23, 10/23/23	8:00am - 7:30pm	Sandy Masciantonio MAS PTA

6. Motion to approve homebound instruction for the following Audubon Jr./Sr. High School student(s):

STUDENT ID#	DATE
00068	Effective September 5, 2023 through October 23, 2023

7. **Approval of Attendance at Conferences and Workshops for the 2023-2024 School Year**

WHEREAS, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the **District's Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE BE IT RESOLVED, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

THEREFORE, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION October 18, 2023

accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

Participant	Conference Title & Location	Date(s)	Cost
Barbie Ledyard	Regional Preschool Administration Meeting Clementon, NJ	October 18, 2023	No Cost Travel
Bridget Bialecki	Building Mathematical Routing Glassboro, NJ	October 18 & December 6, 2023	No Cost Travel
Kate Wilson	IXL Live Conference Glassboro, NJ	October 19, 2023	\$95.00 Travel
Larae Drinkhouse	IXL Live Conference Glassboro, NJ	October 19, 2023	\$95.00 Travel
Kate Lin	IXL Live Conference Glassboro, NJ	October 19, 2023	\$95.00 Travel
Mike Tomasetti	HESAA’s School Counselor Workshop Galloway, NJ	October 25, 2023	No Cost Travel
Wendy VanFossen	HESAA’s School Counselor Workshop Galloway, NJ	October 25, 2023	No Cost Travel
Kayla Cain	Keeping Kids with Diabetes Safe in School Philadelphia, PA	October 28, 2023	\$125.00 Travel
Sara Barry	Keeping Kids with Diabetes Safe in School Philadelphia, PA	October 28, 2023	\$125.00 Travel
Patricia Myers-Griffith	Marketing Matters: CBI Rutgers University BOGG Center	November 1, 2023	No Cost
Dennis Bantle	Marketing Matters: CBI Rutgers University BOGG Center	November 1, 2023	No Cost
Nancy Scully	Establishing Community Partnerships and Engaging Families in School Based Mental Health Virtual	November 8, 2023	No Cost
Yael Shemash Lewandowski	Cognitive-Behavior Therapy in School Setting Virtual	November 3, 2023	\$10.00
Linda Rizzo	NJDOE Community of Practice Preschool Special Education Cohort Virtual	November 14, 2023, January 9, 2024, February 12, 2024	No Cost
Patricia Martel	William Paterson U Educational Technology Conference Virtual	November 17, 2023	\$49.99
Amy Bulskis	29th Annual NJCHE Conference Princeton, NJ	December 1, 2023	\$95.00 Travel
Matt Webb	29th Annual NJCHE Conference Princeton, NJ	December 1, 2023	\$95.00 Travel
Yael Shemash Lewandowski	How Can We Help This Kid	December 1, 2023	\$10.00
Yael Shemash Lewandowski	Understanding and Supporting Transgender and Gender Diverse Students Virtual	December 15, 2023	\$10.00
Yael Shemash Lewandowski	Learn New Strategies for Solution Focused School Counseling Virtual	January 12, 2023	\$10.00

Yael Shemash Lewandowski	Bullying Prevention & Intervention: Realistic Strategies for School Personnel Virtual	February 9, 2024	\$10.00
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8. Motion to approve the voluntary vision screening of the Audubon Park Preschool students with completed parent permission slips on October 24, 2023 as supported by the Audubon Lions Club as part of the Lions Kidsight USA Screeners at the recommendation of the Superintendent of schools.

Motion to Approve Items 1 through 8: A. Cox Second: S. Wilson

Roll Call

- | | | | |
|----------------------------|-------------------------|--------------------------|-----------------------------------|
| <u>X</u> Ammie Davis | <u>X</u> Stephen Wilson | <u>X</u> Tara Butrica | <u>AB</u> Nancy Schiavo
Absent |
| <u>X</u> Joseph Miller | <u>X</u> Alison Lipsky | <u>X</u> Mark Gatti | |
| <u>X</u> James Blumenstein | <u>X</u> Allison Cox | <u>X</u> Andrea Robinson | |

VOTE FOR ITEMS 1-8

Motion approved by unanimous roll call (9-0) Member Schiavo was absent

- XVI. HUMAN RESOURCES: Chairperson: Mrs. Davis - Committee Members: Ms. Cox, Mrs. Schiavo, Ms. Butrica and Alternate: Mr. Wilson**

Board of Education Goals

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MOTION TO APPROVE ITEMS 1-21

Motion by Mr. Wilson and seconded by Mrs. Cox

1. + Motion to approve the long-term Substitute Elementary Teacher agreement for Laurie McCloskey, at Mansion Avenue School, for the 2023-2024 school year, effective October 16, 2023 through November 22, 2023, FTE 1.0, at \$270.00 per diem, no benefits; time worked does not count towards the acquisition of tenure, as recommended by the Superintendent of Schools.
- 2.+ Motion to approve the first-year tenure track part-time Basic Skills Teacher contract for Victoria Gatlos, at Mansion Avenue School, effective November 16, 2023 through June 30, 2024 for the 2023-2024 school year in accordance with the 2021-2024 negotiated contract between the Audubon Board of Education and the Audubon Education Association at Step 5, BA, FTE 0.664, no benefits, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.
3. + Motion to accept the letter of resignation from Sharon McLaren, part-time Teacher of Basic Skills at Mansion Avenue School, effective October 21, 2023.
4. Motion to approve a request from employee #1129, to take New Jersey Family Leave of Absence, effective October 16, 2023 to October 19, 2023.

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION October 18, 2023

October 16, 2023 through October 19, 2023 Paid Leave (5 personal days)

5. + Motion to approve a request from employee #NS034, to invoke the Federal Family Medical Leave Act, effective October 16, 2023 through December 8, 2023.

October 16, 2023 through November 30, 2023 Paid Leave (30 days)

December 1, 2023 through December 8, 2023 Unpaid (6 days)

October 16, 2023 through December 8, 2023 Federal FMLA (8 weeks)

6. + Motion to approve a request from employee #1597, to invoke the Federal Family Medical Leave Act, effective November 15, 2023 through February 7, 2024.

November 15, 2023 through February 7, 2023 Paid Leave (52 sick days)

November 15, 2023 through February 7, 2023 Federal FMLA (11 weeks)

7. Motion to approve the following paid winter coaching positions for the 2023-2024 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

Name	Sport/Activity	Position	Contractual Rate
Brian O'Donnell	Boys' Basketball	Varsity Coach	\$8,074.00
Randolph Callaway	Boys' Basketball	Jr. Varsity Coach	\$5,420.00
Ryan Boland	Boys' Basketball	Freshman Coach	\$2,726.00
Ryan Knaul	Boys' Basketball	Jr. HS Coach	\$4,257.00
Bridget Garrity-Bantle	Girls' Basketball	Varsity Coach	\$8,074.00
Nicholas May	Girls' Basketball	Jr. Varsity	\$5,420.00
Bailie Rizzo	Girls' Basketball	Jr. HS Coach	\$4,257.00
Joshua Atkins	Swimming	Varsity Coach	\$5,000.00
William Taguwa	Swimming	Assistant Varsity	\$2,272.67
Ronald Franceschini	Swimming	Assistant Varsity	\$2,272.67
Hailey Schwegel	Swimming	Assistant Varsity	\$2,272.67
Steve Ireland	Winter Track	Varsity Coach	\$6,083.00
Daniel Cosenza	Winter Track	Assistant Varsity Coach	\$3,985.00
John Walsh	Wrestling	Varsity Coach	\$8,074.00
Andrew Haubois	Wrestling	Jr. HS Wrestling Coach	\$5,385.00
Dylan Bushby	Wrestling	Assistant Varsity Coach	\$5,420.00
Dominic Koehl	Wrestling	Assistant Varsity Coach	\$5,420.00
Kyle Muckley	Wrestling	Assistant Varsity Coach	\$5,420.00
Stephanie Davidson	Cheerleading	Varsity Coach	\$4,278.00
Jennifer Larson	Cheerleading	Assistant Varsity	\$3,105.00
TBD	Athletic Director	Winter Assistant	\$4,301.17
Chris Harris	Weight Training	Winter 2/5 stipend	\$977.40
Dan Reed	Weight Training	Winter 3/5 stipend	\$1,466.10

8. Motion to approve the following volunteer (un-paid) winter coaching positions for the 2023-2024 school year pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools:

Name	Sport/Activity
Robert Garrity	Girls' Basketball

Kevin Headley	Girls' Basketball
Daniel Headley	Girls' Basketball
Justin Atlins	Swimming
Lillian Mierkowski	Swimming
Christopher Sylvester	Swimming
Kieran Boland	Winter Track
Adam Cramer	Winter Track
Roger Houghkirk	Winter Track
Anthony Pugliese	Winter Track
Daniel Reed	Winter Track
Dave Chambers	Wrestling
Colin Donnelly	Wrestling
Jake Jordan	Wrestling
Jeff Jordan	Wrestling
Dave Lang	Wrestling
Jared Muckley	Wrestling
Luca Rupertus	Wrestling
Isaac Vogel	Wrestling
Jake Mistalski	Wrestling
Taylor Donnelly	Wrestling
Pat Higgins	Wrestling
Tom Monteferrante	Wrestling

9. Motion to approve any paid employees to serve as clock and/or security personnel for basketball games and wrestling matches for the 2023-2024 winter sports season, at a rate of \$40.00 per home event with prior administrative approval and executed time sheets as per the negotiated agreement at the recommendation of the Superintendent of Schools.
10. Motion to approve any paid employees to serve as ticket takers for the 2023-2024 winter sports season at a rate of \$40.00 per home event with prior administrative approval and executed time sheets as per the negotiated agreement at the recommendation of the Superintendent of Schools
11. Motion to approve the following as district substitute teachers, secretaries, and custodians for the 2023-2024 school year, on an emergent basis, pending completion of all district and state requirements, at the recommendation of the Superintendent of Schools.

Ronald Francescini - Substitute Teacher
 Martha Cenicola - Substitute Teacher
 Gregory Pinckney - Substitute Teacher
 Aleksey Kilvington - Substitute Teacher

12. + Motion to approve the following staff member to provide six hours of new teacher support and mentoring for the 2023-2024 school year, at the non-instructional contractual rate of (\$30/hour) for a total of \$180.00 per staff member, at the recommendation of the Superintendent of Schools.

New Teacher	School/Subject	Mentor
Victoria Gatlos	Mansion Avenue School	Lisa McGilloway

13. Motion to rescind the following Audubon Junior-Senior High Avenue School extracurricular contract for the 2023-2024 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

Name	Position/Activity	Contractual Rate
Stacy Caltagirone	Freshman Advisor	\$1,657.43
Wendy VanFossen	8th Grade Advisor	\$1,657.43

14. Motion to approve the following Audubon Junior-Senior High Avenue School extracurricular contract for the 2023-2024 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

Name	Position/Activity	Contractual Rate
Wendy VanFossen	Freshman Advisor	\$1,657.43

- 15 +. Motion to revise the following Mansion Avenue School extracurricular contracts for the 2023-2024 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

Name	Position/Activity	Contractual Rate
Stephanie Berenato	Yoga Club	\$320.00

16. + Motion to approve the following student(s) from Rowan University for a field observation experience, at the recommendation of the Superintendent of Schools.

Student	Grade/Subject	Dates	Cooperating Teacher
Isabell Brown	Biology Grade 10	TBD	Elaine Root
Centeno, Rhyan	Field Placement Experience Elementary Education	Wednesday 10/4; 10/11; 10/18; 10/25; 11/1; 11/8; 11/15; 11/22	Shannon Horan
Dariano, Lorrie	Field Placement Experience Elementary Education	Wednesday 10/4; 10/11; 10/18; 10/25; 11/1; 11/8; 11/15; 11/22	Becky Gilbert Eunice Englehart Kelly Miller
DiPasquale, Devyn	Field Placement Experience Elementary Education	Wednesday 10/4; 10/11; 10/18; 10/25; 11/1; 11/8; 11/15; 11/22	Eunice Englehart Elizabeth McCurdy
Falicki, Olivia	Field Placement Experience Elementary Education	Wednesday 10/4; 10/11; 10/18; 10/25; 11/1; 11/8; 11/15; 11/22	Brad Rehn Denise Murphy

17. + Motion to approve the following staff member for the Preschool Intervention & Referral Services (PIRS) at Audubon Preschool; effective retroactively to September 1, 2023, PIRS team will meet outside the school day; will be paid at the negotiated non-instructional rate of \$30/hour with executed time sheets, for up to 2 meetings per month per team member, at the recommendation of the Superintendent of Schools.

Kelley Stenton

18. + Motion to approve the following staff member for the position of Lego Club Advisor at Haviland Avenue School for the 2023-2024 school year, 1 day per week for 8 weeks per trimester, (\$50.00 per session (in-person (\$20.00) and preparation (\$30.00), plus three 1 hour parent sessions (\$120.00 per session (presentation (\$60.00) and preparation (\$60.00)); total compensation per staff not to exceed \$520.00 per session, at the recommendation of the Superintendent of Schools.

Gwen Klaus

19. + Motion to approve the following KEYS employees for the 2023-2024 school year, with executed time sheets, not to exceed 29.5 hours per week, not to include benefits, at the recommendation of the Superintendent of Schools.

NAME	SCHOOL	HOURLY RATE	TITLE
Taylor Inkster	HAS/MAS	\$15.50	Caregiver

20. + Motion to approve the following staff members to serve on the Instructional Council for the 2023-2024 school year with compensation as per the AEA negotiated agreement (\$1,973.43 per person), at the recommendation of the Superintendent of Schools.

Staff Member	Grade Level
Brianna Henderson	K
Jen McClellan	K
Alycia Colucci	2
Rose Lang	2
Kelly Angelone	3
Jen Beebe	3
Kelly Miller	4
Elizabeth McCurdy	4
Maddy Meehan	6
Kate Wilson	11/12
Lisa McGilloway	Reading Specialist
Larae Drinkhouse	Special Education AHS
Nicole Lombardi	Special Education MAS
Ellen Trombetta	Basic Skills

21. Motion to approve a request from employee #1018, to take a Medical Leave of Absence, effective November 13, 2023 through February 8, 2023.

November 13, 2023 through February 8, 2023

Paid Leave (54 sick days)

Motion to Approve Items 1 through 21: S. Wilson

Second: A. Cox

Roll Call

- X Ammie Davis X Stephen Wilson X Tara Butrica AB Nancy Schiavo
 Absent
- X Joseph Miller X Alison Lipsky X Mark Gatti
- X James Blumenstein X Allison Cox X Andrea Robinson

VOTE FOR ITEMS 1-21

Motion approved by unanimous roll call (9-0) Member Schiavo was absent

XVII. REPORTS:

XIIX. HIB District Report

October 2023	BULLYING INCIDENTS REPORT		
SCHOOL	Confirmed HIB	Non-HIB	Total
AHS	0	0	0
MAS	0	0	0
HAS	0	0	0
APPS	0	0	0

- XIX. Special Program Representatives:**
- A. CCEESC Rep. Rotation: **Joseph Miller**
 - B. CCSBA Rep. Rotation: **Ammie Davis**
 - C. Audubon Education Foundation:
 - D. Audubon Board of Education Community Outreach: **Andrea Robinson**
 - E. Audubon/Mt. Ephraim Ad-Hoc: Monday October 30, 2023 7:30pm AHS Media Center
 - F. Board Member Orientation Committee:

XX. Board Member Comments - None

XXI. Public Participation: (Open Discussion) - None

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board
 October 18, 2023 BOE Agenda Page | 17

meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

Motion by Ms. Lipsky seconded by Mrs. Cox to approve the resolution for board to enter into closed Authorizing Executive session II at 10:25pm for the following purposes. Motion approved by unanimous roll call (9-0), Member Schiavo was absent.

XXII. Executive Session II

Authorizing Executive Session:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

X Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Wilson seconded by Ms. Lipsky to adjourn closed Authorizing Executive Session II at 11:10pm. Motion approved by unanimous roll call (9-0), Member Schiavo was absent

XXIII. ADJOURNMENT

1. The next regular meeting of the Board of Education is scheduled for Wednesday, November 15, 2023 at 6:30 pm in the Audubon Junior-Senior High School Library Media Center.
2. Motion by Mr. Wilson seconded by Ms. Lipsky to adjourn meeting at approximately 11:10pm. Motion approved by unanimous roll call (9-0) Member Schiavo was absent

Motion to Approve: S. Wilson Second: A. Lipsky

Roll Call

X Ammie Davis X Stephen Wilson X Tara Butrica AB Nancy Schiavo
Absent

Joseph Miller

Alison Lipsky

Mark Gatti

James Blumenstein

Allison Cox

Andrea Robinson

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.

Deborah Roncace
Business Administrator/Board Secretary